

# Sutherland Partnership



The community planning partnership for Sutherland

## Annual Report & Financial Statement 2007-8



---

The Sutherland Partnership is an area-based organisation whose aim is to secure the economic and social well being of Sutherland by tackling the problems of rural disadvantage. It is registered with the Scottish Government as a Community Planning Partnership and comprises Sutherland's key public, private, community and voluntary sector partners. Sutherland Partnership is a company limited by Guarantee. Company no. SC186690.

---

# CONTENTS

	<b>Page</b>
Contents	<b>2</b>
Introduction	<b>3</b>
Chairman's Report	<b>4</b>
Partnership Manager's Report	<b>5</b>
New Futures Sutherland / Working for Families Report	<b>10</b>
Geopark Officer's Report	<b>13</b>
Annex A – Financial Statements for the year ended 31 March 2008	

# Introduction

The Sutherland Partnership is an area-based organisation whose aim is to secure the economic and social well being of Sutherland by tackling the problems of rural disadvantage. It is the natural home of community planning in Sutherland. Formally registered with the Scottish Executive in 1998 as a local rural partnership, it comprises the key public, private, community and voluntary sector partners within Sutherland.

The Sutherland Partnership is a company Limited by Guarantee registered in Scotland (No 186690). Registered office is Sutherland Partnership, Main St., Lairg, Sutherland IV27 4DB. Telephone is 01549 402646. Fax is 01549 402957. Email is [williamsutherland@sutherlandpartnership.fsnet.co.uk](mailto:williamsutherland@sutherlandpartnership.fsnet.co.uk)

## Office Bearers:

Chairperson	John McMorran (until 20 June 2007) Robert Rowantree (from 20 June 2007)
Treasurer	Graham Jones
Secretary	William Sutherland

## Directors:

Duncan Allan	(until 3 May 2007)
Rita Finlayson	(until 3 May 2007)
Ann Keatinge	
Francis Keith	(until 3 May 2007)
Alison Magee	(until 3 May 2007)
Ian Ross	
Robert Rowantree	
Russell Rekhy	
John McMorran	
Sandy Mackay	(until 3 May 2007)
Alex Murray	
Nick Gorton	(until 3 March 2008)
George Farlow	(appointed 20 June 2007)
Deidre Mackay	(appointed 20 June 2007)
James McGillivray	(appointed 20 June 2007)
Linda Munro	(appointed 20 June 2007)

## Reporting Accountants:

Mackay & Co  
Main Street  
Golspie  
Sutherland  
KW10 6RH

## Registered Office:

New Buildings  
Main Street  
Lairg  
Sutherland  
IV27 4DB

# Chairman's Report



*COUNCILLOR ROBBIE ROWANTREE*

It is hard to believe that twelve months have passed since the last AGM and I was given the opportunity to chair the Sutherland Partnership. This last year has been one of many changes, and change and its management is always challenging.

I would like to record a special thanks to the funding members of the Partnership, The Highland Council, Highlands and Islands Enterprise, Scottish Natural Heritage and for this current financial year NHS Highland. All these partners have also had to go through a testing time as their own organisations restructured or expanded. The commitment to community planning and partnership working that they have all demonstrated during this period is very encouraging.

I believe that this commitment is fully justified and, as the national political picture becomes clear, the future enhanced role for community planning is a bright one.

The Sutherland Partnership is celebrating a decade of service to Sutherland and has achieved a great deal in that time, as you will see as you read of the Partnership's activities in the various items in this annual report. This year has also seen another milestone passed: William Sutherland has been in post for three years and is already the longest serving Partnership Manager. I would personally like to commend William for the assistance he has given me in my role as chairman, for his level headed approach in some tricky situations and for providing the necessary stability and continuity that the Partnership has sometimes lacked in the past. I would also like to record my thanks to Graham Jones, who has kept a steady hand on the financial tiller during a difficult funding year. I now better understand the meaning of creative accounting.

The Partnership's forums are one of its assets. A great deal of hard work is done at this level and I would like to thank all the forum members in Community Development, Transport, Tourism and Biodiversity for their important contribution to the work of the Partnership. The Big Lottery funded New Futures Sutherland Project, with its dedicated staff, is thriving and the North West Highland Geopark is increasing its profile under the guidance of our two enthusiastic full time Geopark officers.

Sutherland Partnership is in line to become the Local Area Partnership for the delivery of the very important LEADER programme, due in no small part to its already excellent track record in the delivery of well targeted and effectively managed funding.

In conclusion I must thank all the members of the Partnership Board who give so freely of their time and expertise. Their contributions are always over and above the call of duty. It is a pleasure to work with a group of people whose single-minded ambition is the improvement of Sutherland and her people.

**Councillor Robbie Rowantree**  
**11 June 2008**



# Partnership Manager's Report

[www.sutherlandpartnership.org.uk](http://www.sutherlandpartnership.org.uk)



WILLIAM SUTHERLAND

## Introduction

The past year has seen the impact of a range of far-reaching changes in Scotland, which have affected the community planning activity. When I reported to last year's AGM we had not yet seen the impact of changes in the Scottish Executive, nor of those in the new Highland Council administration. The Community Plan for Highland was due for replacement, and funding for Sutherland Partnership itself was due to run out in March 2008.

What a difference that year has made. The Scottish Executive has changed into the Scottish Government, has given clear guidance as to its strategic priorities, and has reaffirmed its commitment to community planning. The new Single Outcome Agreement between the Scottish Government and the Confederation of Scottish Local Authorities has provided a useful framework for how services are to be provided and seems likely to serve as the future Highland-wide community plan. Sutherland Partnership itself has been granted new funding – albeit just for a year in the meantime. More on this later. New SP Board members and employees have got off to a flying start in their work, and there is the prospect of exciting new tasking for the Partnership under the European LEADER banner.

In the following paragraphs I shall summarise the main developments in SP over the past year, not confined to my own activity, but comprising a review of SP activity overall. The future for Sutherland Partnership is bright, I believe, and later in my report I shall explain why I think so.

## Sutherland Community Planning – Present and Future

The Current Plan. The current Sutherland Community Plan is composed of the Sutherland Partnership Strategy document, "Sutherland Soaring to Success", and its supporting "Action Grid" – which implements actions in pursuance of the Strategy's seven objectives. The most recent Action Grid revision was last autumn, and this current version, in addition to its distribution around Board members, is also available for a wider audience on the Sutherland Partnership website. It would be due for a further update around now, but this requirement has been overtaken by exciting new LEADER developments. Read on.

The Future Plan – and its Likely Link to LEADER. Our current strategy document, "Sutherland Soaring to Success", is due for replacement in 2009, so planning for its successor document would be under way by now in any case. It happens, though, that our future plan will be greatly influenced by an exciting new development: the prospective adoption of Sutherland Partnership as a "Local Area Partnership" (LAP) for delivery, across all Sutherland, of the new LEADER programme of financial support for community initiatives. Sutherland is fortunate in having a ready-made community planning partnership to fulfil this new role: some areas are not so lucky, and where ready-made LAP candidates do not exist they will have to be created. The way ahead, as currently envisaged, sees area partnership such as ours acting as the local advisory and approval group for allocation of LEADER funds to individual projects within our area, subject to endorsement by a Highland-wide "Local Action Group" (LAG). SP's candidature for LAP status will stand or fall on the quality of our Development Plan, which Phil Tomalin, Andy Mackay and I are currently drafting on the basis of

consultations with partners and communities. It will be submitted for SP Board clearance before going to a wider audience. Once the plan is complete and, I hope, our LAP status is confirmed, there may be the possibility of drawing in LEADER or Convergence funding to pay for a fully-fledged future SP Strategy. There is much to do.

Current and Future SP Funding. With the previous SP three-year funding round expiring in March 2008, the SP Board directed last autumn that plans be drawn up for continuation funding. At that time, though, there was little information available on the future of community planning in Highland and across Scotland – so it would have been inappropriate, at that point, to make plans for a new three-year funding round. It was fitting, instead, to put in place funding for a single-year funding programme. Thanks to continuing generous support from existing funders HC, HIE and SNH, that was achieved, with HIE contributing at an increased level, and with HC Ward Discretionary funding prominent in the HC contribution. This year also, SP was delighted to receive core funding, on a “one-off” basis, from NHS Highland. Future funding from next April will be determined, of course, by partners’ assessment of what SP delivers, and will be partially dependent on the outcome of our LEADER initiative.

### **Sutherland Partnership Forums, and Related Working Groups.**

The Sutherland Partnership continues to operate, in part, through its forums (or subgroups) which bring together the public, private and third sector in Sutherland. These forums provide opportunities for networking and information sharing, and they also facilitate project development. Keeping the SP Board informed, the Subgroups can also supplement the lobbying work done by the Partnership Manager under the direct control of the SP Board – work which, for example, has included our response, this year, to the consultation on the Royal Society of Edinburgh Inquiry into Hill and Island Areas.

The work of the various SP Forums is detailed in the following paragraphs. Whilst the number of these SP Forums has remained constant, there have been some changes in associated groups which I attend. Although latterly I took over, from HIE officers, the task of servicing the Sutherland Economic Forum, Scottish Government policy guidance has since resulted in the suspension, for the foreseeable future, of that forum. Also, the move to a new Highland Council structure has meant that the previous Sutherland Community Safety and Housing Forums have given way to forums on a wider geographical base, and I no longer routinely attend these. Conversely, however, my work last year on the Sutherland Health Improvement Plan (SHIP) has led to my participation in working groups dealing with Sutherland’s health priority issues. One of these is the Healthy Activities Working Group - newly-created as a result of SHIP - whose activities have included compilation of a database of Sutherland activity opportunities and a bid to defend, and expand into Sutherland, the work of the Healthways project. This is work in progress. Also, as a result of my SHIP work, I now also attend the existing Mental Health Local Implementation Group and the Drug and Alcohol Forum. Again, these are early days.

Work of the various SP Forums has been as follows.

**The Community Development Forum.** Ann Keatinge of Voluntary Groups East Sutherland, an SP Director, has continued as the capable chair of the Sutherland Partnership Community Development Forum (SPCDF). It has delegates from the public sector and a wide range of community and voluntary groups. It has met four times in the last year.

SPCDF continues to tackle a wide range of community development issues, and to seek new ways of doing so. Over the current period, these have included the Post Office closure programme (thankfully rather a damp squib in Sutherland), enhanced links with the youth of Sutherland through new Area Youth Officer Nigel Brett Young, and currently the BT consultation process on planned phonebox closures. This last

initiative would, if unchecked, reduce the number of Sutherland phoneboxes to a vestigial number, and SPCDF, with strong support from partner organisation VGES, has been involved in gathering public opinions on the issue, collating them and relaying them to Highland Council, who are in direct contact with BT.

SPCDF public consultation methods have also taken a leap forward, by dint of the introduction of online surveys using the SurveyMonkey website. Following a most interesting talk to SPCDF by Anna Macconnell of Caithness Partnership, it was decided to move to using this online method of rapidly gaining public opinions on issues of interest; and the phonebox closure consultation was our first use of this excellent tool. I have been grateful for the invaluable work of VGES as our SurveyMonkey agents. VGES, as a SurveyMonkey customer, can run an unlimited number of surveys annually – as long as each survey does not exceed ten questions. There may be a case for moving to a SurveyMonkey subscription service, which would permit more complex surveys and provide more sophisticated data analysis. A decision on this is pending. What is already certain is that SPCDF will not be the only SP forum to make use of SurveyMonkey – see succeeding paragraphs.

**The Tourism Forum.** For the first half of the past year, this useful forum was ably chaired by Joan Campbell, well known tourist trade member and Northern Times tourism columnist. Joan has recently cut back on her activities, however, and has handed over SPTF chairmanship to Durrant Macleod, a trade member and also Company Secretary of North Highland Tourism, who has made a fast start in the chairman role. SPTF has met on four occasions since last year's SP AGM. It continues to provide a valuable forum in which tourism trade members, representing accommodation providers and visitor attractions across Sutherland, are enabled to get round a table with representatives of agencies such as VisitScotland, Highland Council and Highlands and Islands Enterprise. I have been grateful for agencies' strong support for SPTF. This year has seen particular triumphs in that we have succeeded in attracting high-level, high-quality speakers and, in many cases, left them with a clear view of the opinions and perspectives of the Sutherland tourist trade! Pat Buchanan, former Chair of HIE Caithness and Sutherland, and SNH's Ian Mitchell, addressed us on the Slovenian Flower Festival they had seen, and this may lead to the setup of a similar event in the North, perhaps led by North Highland Connections (charitable arm of North Highland Tourism.) SPTF is pressing for this. Trade members in particular were fascinated by the talk, on Quality and Standards, by VisitScotland's Tony Mercer. Perhaps most high profile of all, though, was the talk by the Chief Executive of VisitScotland.com, Marco Truffelli. This attracted a wide trade audience from both Sutherland and Caithness, who appreciated Mr Truffelli's message but also gave him meaningful feedback on the VisitScotland.com product. SPTF also continues to lobby on behalf of local tourism interests, and is currently linking with SP Transport Group on the motor fuel issue.

We have succeeded, also, in maintaining good levels of trade representation – no easy task since trade members are naturally busy running their businesses. This year, SPTF has added to its numbers Roger Glover (of Cathairdubh Lettings) and also June McAuliffe, general manager of Sutherland's most popular tourist attraction, Falls of Shin Visitor Centre. Our fruitful new link with North Highland College has continued, also: we are helping to promote NHC's new learning initiative, "Community Empowerment" which looks set to provide a mobile and flexible means of offering remote site learning opportunities for the tourism and hospitality trade.

**The Transport Group.** The Sutherland Partnership Transport Group (SPTG) has continued from the strong start it made last year under its chairman Councillor Ian Ross. Since last year's AGM, the "glossy" final version of our keynote document, "Transport Vision for Sutherland" has been produced and distributed. This provoked

much praise and widespread interest. Copies were sent to every member of the new Highland Council, and also to Scottish Government Ministers and selected MSPs in Holyrood. The transport issue in Sutherland is dominated by the fact that the huge majority of its residents live in supersparse<sup>1</sup> communities, heavily dependent on transport, and particularly private transport. This has conditioned the issues on which we have been active this year. Among these has been the matter of motor fuel: with prices rocketing and the distribution network being eroded, there is a constant need to keep this issue in the minds of opinion formers, elected representatives and others – perhaps supermarkets – who can help the situation. SP has provided input to the current HIE-sponsored Experian study of the Highland motor fuel network, which is expected to appear soon. As a follow-up, there may be a need for SPTG to run a SurveyMonkey survey, in conjunction with our partners VGES and CVS North. SPTG has also discussed, and lobbied with Westminster on, the issue of erosion of postbus services. With luck, our lobbying efforts in these matters will meet with the same degree of success as last year's efforts to have controlled emission toilets (CETs) installed on Far North Line Trains: following pressure from SPTG (and perhaps from others!) First Scotrail has changed its mind, and will be installing CETs during the current refit of class 158 rolling stock.

At time of writing, SP awaits a response from Transport Minister Stewart on two issues. First, on our lobbying on behalf of preserving the “Lairg loop” of the Far North Line, regardless of the advent of any Dornoch Firth Rail Link. Secondly, on our invitation to the minister to visit Sutherland, to see for himself our unique transport requirements, and some of our problems. We await the minister's responses with interest.

**The Biodiversity Group.** The Biodiversity Group, which I chair, has had a rather quieter year than last year's frantic conclusion of the sixteen projects sponsored by SNH, Highland Council and LEADER+. This year, in conjunction with Highland Council Planning Department and other colleagues, we have been participating in five Heritage Lottery Fund sponsored biodiversity project in the county – on waxcap fungi, wood pasture, trees in the classroom, elvers (which have declined hugely in recent times) and aspen woods (a two-stage project). Individual SPBG members have also represented us on other project work, notably on the great yellow bumblebee. Of the HLF projects, only that on waxcaps has had to take a back seat (owing to adverse weather conditions.) SPBG has also participated fully in meetings of the Highland Biodiversity Partnership and the Highland Biodiversity Forum, has worked with the Scientific and Advisory Group (STAG) on priority species work, and has welcomed to our meetings new representatives of the John Muir Trust and SEPA. Our next SPBG meeting, scheduled for late this month, will seek to fix arrangements for a joint meeting/joint event with our Caithness counterparts, and will also begin the process of looking for likely topics, and possible funding, for future biodiversity projects in Sutherland. SPBG is in good heart, and doing good work.

My sincere thanks to all those who chair and support the various Partnership Forums.

## **Services**

During this year, Sutherland Partnership has continued its support for the promotion of biodiversity, notably through its Sutherland Partnership Biodiversity Photographic Collection. This 340 picture resource, with digital images by local photographers Ken Crossan and Iain Sarjeant, has continued to be in demand, both from community groups and contractors working for exhibitions and the like. We recently learned from the “Northern Times” that their

---

<sup>1</sup> “Supersparse” is defined as an area more than 25 miles from a population centre of 7000 people or more. According to the 2004 report of Paula Gilder Consulting to the Highland Council, 96% of Sutherland's population live in supersparse areas according to this definition.

“Wildlife Special” edition, which featured SP Biodiversity images, had won an award for excellence.

This year also, the Sutherland Partnership website, [www.sutherlandpartnership.org.uk](http://www.sutherlandpartnership.org.uk), has continued to expand, both in terms of its size and its prominence on Google listings. I see it as a continuing valuable resource, particularly now that it has been supplemented by the linked Sutherland Partnership CD ROM.

The six-monthly Sutherland Partnership newsletter, which promotes and advertises the work of the Sutherland Partnership and its partners, is now being produced in hard copy as well as soft, and is distributed to libraries, HC service points and the like.

### **The Work of Our Project Organisations**

The two Sutherland Partnership project organisations are New Futures Sutherland/Working for Families, and the North-West Highlands Geopark. Elsewhere in this Annual Report you will find detailed reports from New Futures Sutherland Project Leader Mary Macleod, and from new Geopark Officer Fiona Mackenzie. NFS has had an outstanding year, as you will read, and the Geopark has moved onto a new and stronger footing.

### **Work with Community and Voluntary groups, and with Other Agencies**

Although more than a year ago Sutherland Partnership deliberately reduced its involvement with individual community groups in order to take a more strategic approach to community development, SP has remained available to help such groups through promulgation of “best practice” advice and through granting access to source materials.<sup>2</sup> Occasionally, and only under direction of SP chairman and partner representatives, I participate closely in administrative support to community groups, such as in drawing up draft contracts, and helping with drawdown of funds. Cases in point this year have been drawing up job specifications and draft contracts for Lairg Initiative, and participating in the startup of the Kyle of Sutherland Action Trust (successor of Kyle of Sutherland Initiative.) Also, my membership of the recently-formed steering group for the proposed East Sutherland Woodland Park (a Northern Periphery Project with a strong transnational flavour) looks set to be a very worthwhile use of my time. I am already participating strongly in this new work, including use of SurveyMonkey to gather community feedback.

### **The Future**

SP has just passed its tenth anniversary, and I am convinced that the future is bright. The advent of our new LEADER implementation role, and the continued success of SP projects and subgroups, convince me that if Sutherland Partnership did not exist, it would be necessary to invent it! The case for continued future SP funding beyond next March has yet to be made – naturally, since it will rest, in large part, on LEADER development plan and SP strategic work still be achieved. I am focused on the need to drive down my administrative load in order to make headroom for my new LEADER role in particular, and specifically to shed some SP forum documentation tasks to other forum members in rotation. I have already commented on the debt SP owes to its funding partners, but I would also like to pay tribute to the other partner organisations who support SP work – especially VGES and also CVS North. My sincere thanks, too, to my fellow employees – the NFS and Geopark teams, and SP Treasurer Graham Jones, for their fine work.

**William Sutherland**

11 June 2008

---

<sup>2</sup> e.g. SP has an up-to-date copy of “Funderfinder” software and both volumes of the “Guide to the Major Trusts”

## New Futures Sutherland & Working for Families

### Annual Report for Sutherland Partnership 2008 Mary Macleod, NFS/WfF Project Leader

Mary Macleod



Both the New Futures Sutherland and Working for Families projects have had a highly successful year in both numbers of clients engaged with and successful outcomes.

New Futures Sutherland. Our target for the year was to engage with and register 30 clients in the New Futures Project and continue working towards a total of 60 registrations



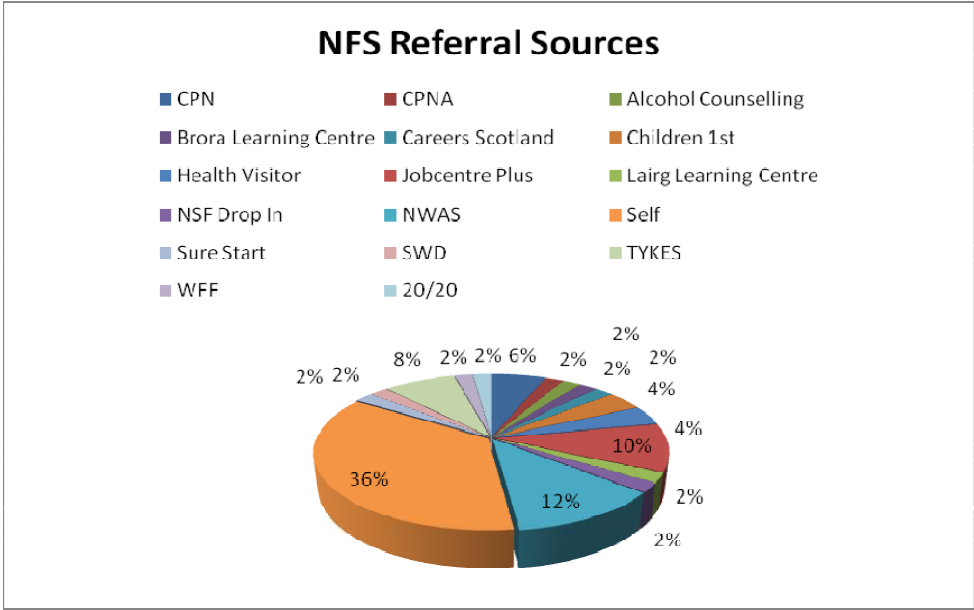
***Some members of the New Futures Sutherland and Working for Families project worker team***

covering the second half of the two-year contract with Working for Families project. Not only did we achieve these targets, but we exceeded them in both cases. In total we have provided one-to-one mentoring support to 94 people between 1<sup>st</sup> April 2007 and 31st March 2008!

We have achieved this in the face of a certain amount of staff turbulence. In the first quarter of this year, two project workers left the New Futures Sutherland Project, both to take on more hours with other employment they had.

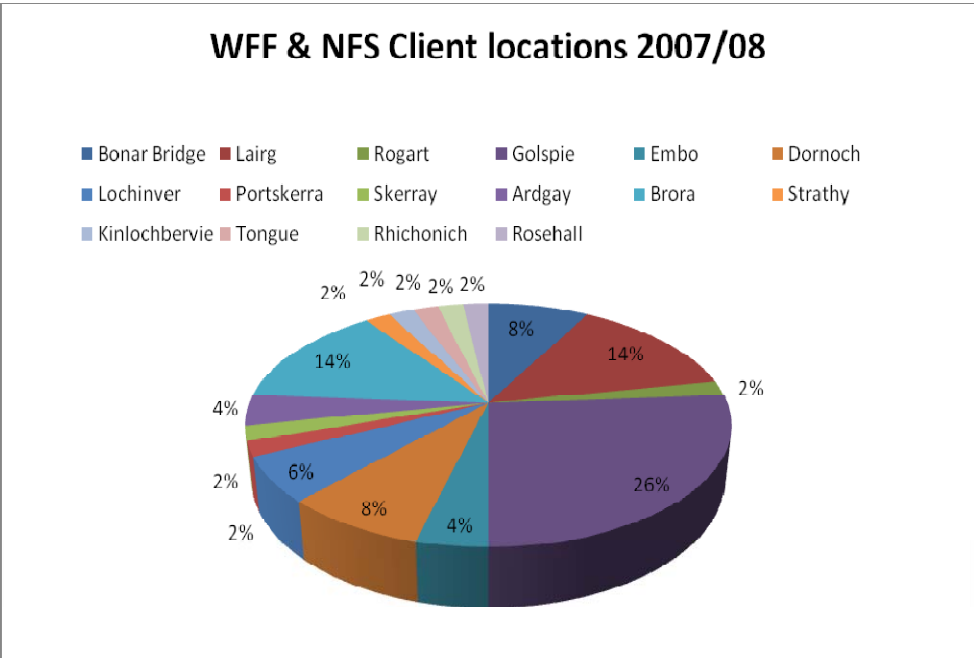
In order to provide the same level of support we found it necessary to recruit four new project workers and were fortunate in recruiting Vibeke McKeown, Fiona Fisher, Tracy Miller and Bruce Armstrong to the team. We welcome these new staff members, and we consider ourselves fortunate to have such a strong team of well-qualified and highly-motivated staff, the total numbers of whom have now reached ten.

Clients from both projects have come from a wide variety of referral sources. The highest percentage of referrals in both projects is self-referrals closely followed by health in New Futures and Jobcentre Plus in Working for Families. In total, 17 different sources of referral have been recorded. See the following pie chart.



During the year, New Futures Sutherland noted the following 26 positive outcomes: 12 people have moved into employment, full time, part time or self employed and are doing jobs such as labouring, welding, gamekeeper and call centre worker. 1 person left the area to study Health & Beauty at Thurso College. 1 person left the project to study locally with the O.U and hopes to become a teacher. 9 people have started training/further education courses with topics ranging from basic Maths and English to Computing and Photography and have remained with the project. 2 people are on voluntary placements, one with GREAN and another at a local nursery, and still receive project support. One person, who was considered not to be ready for New Futures help, was referred to another project, and may, in due course, return to us.

The geographical spread of clients remains more or less the same with the largest numbers of referrals coming from Brora and Golspie. We also have clients based in Lochinver, Kinlochbervie, Bettyhill, Strathy and Tongue who all receive regular support. The wide dispersal of our clients highlights one our principal strengths: since we are able



to provide our service to clients in their own homes, we have the flexibility to deliver tailored and local support in a way which large national organisations usually cannot.

Working for Families has had a challenging year in Highland and across Scotland as a whole. Funding continuation for Working for Families remains short term – although things are improving – the Working for Families project now has funding in place until 31<sup>st</sup> March 2009. The longer-term Working for Families outlook is somewhat unclear – although it needs to be stressed that this will not affect our NFS work. Also, despite the uncertainty, Working for Families recorded an excellent total of 42 positive outcomes. 16 people moved into employment ranging from party plan selling to offshore work. 26 people entered into a variety of further education and local training courses ranging from Biology and English Higher Grades to advanced sign language and theology.

NFS and WfF clients constantly present the team of Project Workers with new challenges and this emphasises the need to keep up-to-date with training throughout the year. This year our training timetable has included: Child Protection; Solution-focused Interviewing; Assertiveness and Body Language; Children & Families affected by Drug and Alcohol Misuse; Cognitive Behaviour Therapy Principles and Practice; and Time and Workload Management. We will continue to respond to client needs and source further training as appropriate.

This coming financial year we are tasked to register and work with 20 new WfF clients. I would hope to achieve this outcome well ahead of schedule - perhaps by the end of 2008.

I believe that the NFS/WfF project is successful because it has many strengths. First and foremost, of course, are our Project Workers at the “coal face” who consistently deliver a knowledgeable, sympathetic and positive service. Secondly, our small Management Group, ably chaired by Phil Tomalin, provides me with close and helpful support, and Ann Keatinge is an invaluable source of day-to-day advice. The Sutherland Partnership Board takes a keen and supportive interest in NFS and WfF work, and I am grateful to them. Finally, though, are our funders. HOL, who fund WfF, continue to explore longer term funding options, and I am grateful to them. I would also pay strong tribute to Highlands and Islands Enterprise, who have provided continuing support to NFS – both financial and otherwise. Finally, I am very grateful to the Big Lottery Fund, whose arrival as a key funder a year ago has transformed our financial situation and our prospects. Angela Paton, our Big Lottery Fund Grants Officer, visited the Project in March this year for a random check. The systems and procedures for recording project outcomes and milestones were all in place and clearly we are achieving our anticipated outcomes for clients. Angela was happy that we were 100% on track and congratulated us on the progress to date. Angela has since moved to a new department and our new Project Officer is Stephen Thacker.

**Mary Macleod**  
**2 June 2008**





# Geopark Report

[www.northwest-highlands-geopark.org.uk](http://www.northwest-highlands-geopark.org.uk)



FIONA MACKENZIE

## **Introduction**

The European Geopark Network has continued to grow - 33 geoparks to date and 55 in the Global Geoparks Network. Last year Lochaber Geopark was granted EGN status but we shall always be Scotland's first! Sincere thanks from myself, Evelyn Mackay and Issie MacPhail go to our funding partners, to the members of the North West Highlands Geopark (NWHG) Steering Group (chaired by Iain Muir) to the intrepid Highland Council Rangers and British Geological Survey team members who have led so many events, and not least to Sutherland Partnership Manager William Sutherland, and Treasurer Graham Jones for juggling finances and providing the underpinning organisation and support.

## **NWHG hold prestigious EGN Conference 2007**

NWHG achieved the major undertaking of staging the European Geopark Network (EGN) Conference September 2007. An EGN Coordination Meeting for 60 people was held at Inchnadamph in the NWHG on the 11/12<sup>th</sup> September followed by the prestigious EGN Conference for 250 people in Ullapool with fieldtrips throughout the NWHG. We were privileged to have the Holyrood Minister for the Environment Michael Russell open the conference. We believe that Mr Russell's attendance demonstrates the raised national interest in the development of geoparks. The EGN conference and coordination meeting are estimated to have generated £150,000 of investment in the local economy. Moreover, it has raised the area's tourism profile to generate more income in the future as delegates "spread the word" in their homelands.

Running the EGN Conference demanded a huge organisational effort, especially with just one part-time Geopark Officer in post. It proved a particularly demanding exercise to bring the Conference into being whilst simultaneously undergoing the EGN's revalidation process. Nonetheless, achieving the successful running of the EGN Conference so early in our Geopark's time represented a huge "feather in the cap" of NWHG, and has ensured our status as a leading, go-ahead member of the EGN network.

Thanks goes to our Conference funders: Highlands and Islands Enterprise, Highland Year of Culture 2007, Scottish Natural Heritage, Highland Council and the Crofters' Commission.

## **Geopark Projects and their Funding**

There has been further progress on the key aims of our project funding: to advance the causes of tourism promotion, information, community engagement and business support. This funding was generously awarded from Highland Council, HIE Caithness and Sutherland, and Scottish Natural Heritage (SNH)

Tourism Promotion The new website with interactive map is planned to go live at the end of May 2008. In addition to the impressive Geopark boundary signs, with a suitable "rocky" look, we have 2 new single track boundary signs on slabs of locally-sourced limestone. This completes the geopark signage via all gateways into the NWHG.

Information, and Community Engagement A new set of four leaflets has been published and distributed to business and tourism providers and TICs. The core brochure has also been updated and has been produced in German, French, Italian and Spanish. At time of writing, we have prepared our May events 2008 of big walks, fascinating talks and coastal jaunts to celebrate European Geopark Network week and anticipate healthy community and visitors' participation.

### **Validation & Interim Funding**

As stated in last year's report any doubts over future funding would automatically trigger an EGN "yellow card". This indeed happened in September 2007 as we did not at that time have funding in place for 2008-2009. We are still awaiting the EGN revalidation report. Thanks to Highlands and Islands Enterprise, we engaged consultant support in the preparation of a business plan which has helped us to secure interim funding from Highland Council, SNH, HIE and Scottish Government for 2 full-time post from April 2008- March 2009. This funding will allow us to create a 3 year development plan and to keep up the momentum on our planned actions in information, tourism, community engagement and business support. In particular, we want to capitalise on the energy and publicity generated by our hosting of the EGN Conference and secure funding for the development plan to attain an EGN green card at our next validation due in 18 months time.

### **Staffing**

Owing to other work commitments, Issie MacPhail left the post of Geopark Officer at the end of 2007. I would like to take this opportunity to give a vote of thanks for her scintillating intellect, hard work and dedication she has given to the NWHG over the last 3 years. Having secured interim funding, NWHG has stepped up a gear with the appointment of two new full-time staff members: namely myself, Dr Fiona Mackenzie as Geopark Officer, and Administrative Geopark Officer Evelyn MacKay. Evelyn and I will be building on the work of previous part-time Geopark Officer, to promote the Northwest Highlands area by advancing geotourism, empowering local communities and stimulating local businesses. From April 2008 to March 2009, my role will focus on the creation of a 3 year development plan and the securing of long-term funding.

### **Networking in the Geopark Networks!**

Our partner organisation British Geological Survey attended the EGN meeting in Belugia, Italy in March 2008 as the Geopark Officer post had not been finalised. I shall be building contacts in the European Geopark network and plan to attend the International Geopark conference in Terra Vita Geopark, Osnabrück. Four pupils from Kinlochbervie and Ullapool High Schools will be participating in the conference as one of our youth development projects "Meet our Geopark." The pupils have put together a presentation entitled "North West Highlands Geopark – not just a pile of rocks" which includes music, video and powerpoint imagery. Additionally, I will be attending the Global Geoparks fair to promote the NWHG to the German market and other geoparks. I have developed a good working relationship with Lochaber Geopark and we have agreed to work in co-operation on funding applications, distribution of EGN magazines, and future cross-marketing initiatives. Indeed we are standing side by side at the Global fair to attract visitors to the Highlands of Scotland.

### **Our Key Aims for 2008-2009.**

Key aims for the forthcoming year are as follows.

#### **i) Preparing NWH Geopark for the future**

The objective for the interim funding round we have now entered is to identify the strategic objectives and actions for the long-term future development of the Geopark.

## Output

- detailed Future Development Plan year for North West Highlands Geopark;
- meetings with national and regional partners to promote the concept of Geopark as a vehicle for rural development;
- secured funding package in place for the period beyond March 2009.

### **ii) Implementation of Marketing Strategy**

The objective is to promote the Geopark to visitors from Scotland, GB & I, and abroad and to local people; and to geologists, academics and interested others.

## Outputs

- updated website;
- organisation of geology based festivals of events in May (to coincide with Geopark week) and September (as part of Scottish Geology Festival);
- reprints/new editions of leaflet series.

### **iii) Maintaining the Focus on Geology**

The objective is to promote the geological understanding and interpretation of the area.

## Outputs

- geodiversity audit;
- development of geo-tourism initiatives and products;
- investigation of partnership with UHI and/or other institution for the development of a Geology Centre or similar facility.

### **iv) Development of Community and Business Links**

The objective is to raise awareness of the Geopark amongst the local community and businesses and to encourage them to take the opportunities that this presents.

## Outputs

- community engagement events;
- business events and briefings;

My view is that NWHG is clearly at a transition point and is raising its game by moving from one part-time officer to two full-time posts. In basic terms, for NWHG to deliver its potential, it needs long-term core funding. This will enable staff to promote our magnificent landscape and geological heritage rather than have the niggling worry that they will not be in post in the next few months. From the speech by MSP Minister for Environment at the EGN conference, I take heart from the following, "The Scottish people are honoured to have been part of the EGN since 2004. In that year, NWHG became Scotland's first European Geopark. This year Scotland was delighted to gain a second Geopark when Lochaber was accepted into the Network. This is very important both for the areas in question – Northwest Highlands and now Lochaber- and for Scotland as a whole." Here's hoping for a successful outcome to the quest for our future long-term funding!

**Fiona Mackenzie**  
**15<sup>th</sup> May 2008**

**ANNEX A TO SUTHERLAND PARTNERSHIP ANNUAL REPORT 2007-8**

**Company Number 186690**

**Financial Statements**

**SUTHERLAND PARTNERSHIP**

**31 March 2008**

**MACKAY & CO**

# SUTHERLAND PARTNERSHIP

## FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2008

CONTENTS	PAGE
The Directors' Report	A - 1 , A - 2
Accountants' Report to the Directors	A - 3
Income and Expenditure account	A - 4
Balance Sheet	A - 5
Notes to the financial statements	A - 6, A - 7

The following pages do not form part of the financial statements

Detailed Income and Expenditure account and Balance Sheet	<ul style="list-style-type: none"><li>- Sutherland Partnership</li><li>- Community Transport</li><li>- New Futures (incorporating Working for Families)</li><li>- S I P Projects</li><li>- Other Projects</li><li>- Geopark (incorporating EGN Conference 2007)</li></ul>
--	---

# SUTHERLAND PARTNERSHIP

## Office Bearers:

Chairperson	John McMorran (until 20 June 2007) Robert Rowantree (from 20 June 2007)
Treasurer	Graham Jones
Secretary	William Sutherland

## Directors:

Duncan Allan	(until 3 May 2007)
Rita Finlayson	(until 3 May 2007)
Ann Keatinge	
Francis Keith	(until 3 May 2007)
Alison Magee	(until 3 May 2007)
Iain Ross	
Robert Rowantree	
Russell Rekhy	
John McMorran	
Sandy Mackay	(until 3 May 2007)
Alex Murray	
Nick Gorton	(until 3 March 2008)
George Farlow	(appointed 20 June 2007)
Deidre Mackay	(appointed 20 June 2007)
James McGillivray	(appointed 20 June 2007)
Linda Munro	(appointed 20 June 2007)

## Reporting Accountants:

Mackay & Co  
Main Street  
Golspie  
Sutherland  
KW10 6RH

## Registered Office:

New Buildings  
Main Street  
Lairg  
Sutherland  
IV27 4DB

# **SUTHERLAND PARTNERSHIP**

## **DIRECTORS' REPORT**

The Directors submit their report and accounts for the year ended 31 March 2008.

### **GOVERNING DOCUMENT**

The governing documents of the company are the Memorandum and Articles of Association of the company which was incorporated on 11 June 1998.

### **CONSTITUTION**

Sutherland Partnership is a company limited by guarantee of £1 per member and has no share capital. Permission has been obtained from the Registrar of Companies to omit the word 'limited' from the company's name.

### **REVIEW OF THE OBJECTIVES OF THE COMPANY**

The principal aim of the company is to secure the economic and social well-being of Sutherland by tackling the problems of rural disadvantage.

### **DIRECTORS**

The Directors who served during the year ended 31 March 2008 are shown on the previous page.

The company is limited by guarantee and, therefore, no director had any interest in the company.

### **STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE ACCOUNTS**

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

select suitable accounting policies and then apply them consistently;

make judgements and estimates that are reasonable and prudent;

prepare accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **RESERVES POLICY/**

## **DIRECTORS REPORT** continued

### **RESERVES POLICY**

The level of unrestricted reserves is £70113 representing approximately 4 months general expenditure. It is the view of the directors that these reserves are adequate for the company to continue to meet its costs.

### **RISK ASSESSMENT**

The directors of the company have conducted their own review of the major risks to which the company is exposed and systems have been established to mitigate those risks. These procedures are periodically reviewed to ensure that they still meet the need of the company.

### **REPORTING ACCOUNTANTS**

A resolution proposing the appointment of Mackay & Co as reporting accountants will be put to members at the Annual General Meeting.

### **SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions for small companies under Part V11 of the Companies Act 1985.

Registered Office

New Buildings  
Main Street  
LAIRG  
Sutherland  
IV27 4DB

Signed by Order of the Directors

Company Secretary

Approved by the Directors on *[19 June 2008.]*

## ACCOUNTANTS' REPORT

### **Accountants' report to the members on the unaudited financial statement.**

We report on the financial statements for the year ended 31 March 2008 set out on pages A - 4 and A - 5.

### **Respective responsibilities of directors and reporting accountants**

As described on page A - 5 the company's directors are responsible for the preparation of the financial statements, and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

### **Basis of opinion**

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the financial statements with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

### **Opinion**

In our opinion:

- (a) the financial statements are in agreement with the accounting records kept by the company under section 221 of the Companies Act 1985:
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
  - (i) the financial statements have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act;  
and
  - (ii) the company satisfied the conditions for exemption from an audit of the financial statements for the year specified in section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).

Golspie  
2008

Mackay & Co  
Reporting Accountants

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2008**

	Restricted* 2008	Unrestricted 2008	Total 2008	2007
	£	£	£	£
<b>INCOME</b>				
Grants received	67588	142021	209609	178433
Geopark EGN Conference	-	125575	125575	-
Bank interest received	473	2227	2700	2173
Other	<u>-</u>	<u>5071</u>	<u>5071</u>	<u>3517</u>
	<u>68061</u>	<u>274894</u>	<u>342955</u>	<u>184123</u>
<b>EXPENDITURE</b>				
Staff costs	41640	72451	114091	107968
Administration	3678	49260	52938	15615
Geopark EGN Conference	-	106867	106867	-
Bus operating costs (overprovision)	-	( 4500)	( 4500)	-
Geopark launch costs	-	2113	2113	492
Client costs	6559	5758	12317	5266
Direct project costs	-	66508	66508	37567
Other	2923	2444	5367	8717
Repaid to Scottish Executive	<u>-</u>	<u>-</u>	<u>-</u>	<u>7823</u>
	<u>54800</u>	<u>300901</u>	<u>355701</u>	<u>183448</u>
<b>(DEFICIT)/SURPLUS OF INCOME OVER EXPENDITURE</b>	<u>13261</u>	<u>(26007)</u>	<u>(12746)</u>	<u>675</u>

\* Most funds provided to Sutherland Partnership are restricted by funders in the uses to which they may be put. In these accounts, however, the word "Restricted" is used solely with reference to funds provided by the Big Lottery Fund, and in response to Big Lottery Fund requirements.

**BALANCE SHEET - 31 MARCH 2008**

		2008	2007
	Note	£	£
<b>CURRENT ASSETS</b>			
Debtors	2	18942	2081
Cash in Bank		<u>133050</u>	<u>156067</u>
		151992	158148
Creditors	3	<u>68618</u>	<u>62028</u>
<b>NET CURRENT ASSETS</b>		<u>83374</u>	<u>96120</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>83374</u>	<u>96120</u>
<b>RESERVES</b>			
Unrestricted funds	4	70113	96120
Restricted funds		<u>13261</u>	<u>-</u>
		<u>83374</u>	<u>96120</u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 relating to the audit of the accounts for the year by virtue of Section 249A(2) and that no notice requiring an audit has been deposited pursuant to Section 249 B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions for small companies under part V11 of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities.

These financial statements were approved by the directors on [19 June 2008] and are signed on their behalf by:

.....

**NOTES TO THE FINANCIAL STATEMENTS - 31 MARCH 2008**

**1 ACCOUNTING POLICIES**

**BASIS OF PREPARATION OF FINANCIAL STATEMENTS:**

The financial statements have been prepared in accordance with applicable accounting standards.

**REVENUE GRANTS**

Revenue grants are accounted for when receivable.

<b>2 DEBTORS</b>	2008	2007
	£	£
Grant receivable	18456	2081
Other debtors	<u>486</u>	<u>-</u>
	<u>18942</u>	<u>2081</u>

<b>3 CREDITORS</b>	2008	2007
	£	£
Accrued charges	-	11028
Funds received in advance	<u>68618</u>	<u>51000</u>
	<u>68618</u>	<u>62028</u>

**4 STATEMENT OF FINANCIAL ACTIVITIES**

	Restricted*	Unrestricted	Total Funds	
	£	£	2008	2007
			£	£
<b>INCOMING RESOURCES</b>				
Revenue grants	67588	142021	209609	178433
Geopark EGN Conference	-	125575	125575	-
Interest received	473	2227	2700	2173
Other	<u>-</u>	<u>5071</u>	<u>5071</u>	<u>3517</u>
<b>TOTAL INCOMING RESOURCES</b>	<u>68061</u>	<u>274894</u>	<u>342955</u>	<u>184123</u>
<b>RESOURCES EXPENDED</b>				
Direct expenditure	51122	251641	302763	167833
Administration	<u>3678</u>	<u>49260</u>	<u>52938</u>	<u>15615</u>
	<u>54800</u>	<u>300901</u>	<u>355701</u>	<u>183448</u>
<b>NET (OUTGOING)/ INCOMING RESOURCES FOR THE YEAR</b>	<u>13261</u>	<u>(26007)</u>	<u>(12746)</u>	<u>675</u>
<b>BALANCES BROUGHT FORWARD AT 1 APRIL 2007</b>	<u>-</u>	<u>96120</u>	<u>96120</u>	<u>95445</u>
<b>BALANCES CARRIED FORWARD AT 31 MARCH 2008</b>	<u>13261</u>	<u>70113</u>	<u>83374</u>	<u>96120</u>

\* Most funds provided to Sutherland Partnership are restricted by funders in the uses to which they may be put. In these accounts, however, the word "Restricted" is used solely with reference to funds provided by the Big Lottery Fund, and in response to Big Lottery Fund requirements.

**5 STATUS OF THE COMPANY**

The company is limited by guarantee and does not have a share capital. The liability of the members is limited but is not to exceed £1 per member.

# SUTHERLAND PARTNERSHIP

## CORE ACCOUNT

### INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2008

	2008	2007
	£	£
<b>INCOME</b>		
Grants Received - Highland Council	20000	33000
- S N H	5000	5000
- C E D Fund	5359	5224
- Highland Opportunity	1250	1250
- N H S	-	2746
Bank interest	230	252
Other	<u>862</u>	<u>982</u>
	32701	48454
<b>EXPENDITURE</b>		
Staff costs	34177	35989
Administration	2815	3006
Other	<u>1550</u>	<u>912</u>
	<u>38542</u>	<u>39907</u>
<b>(DEFICIT)/SURPLUS FOR YEAR</b>	<u>(5841)</u>	<u>8547</u>

### BALANCE SHEET AS AT 31 MARCH 2008

	£		£
RESERVES			
Brought forward	14267	Cash at Bank	31176
Deficit for year	(5841)	Less Sundry Creditors	(22750)
	<u>8426</u>		<u>8426</u>

# SUTHERLAND PARTNERSHIP

## COMMUNITY TRANSPORT

### INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2008

	2008	2007
	£	£
<b>INCOME</b>		
Other (transfer from SIP account)	6022	546
Bank interest received	<u>71</u>	<u>70</u>
	<u>6093</u>	<u>616</u>
<b>EXPENDITURE</b>		
Grant repaid to Scottish Executive	-	7823
Staff costs	-	135
Administration	64	100
Bus operating costs	-	-
Other	<u>47</u>	<u>-</u>
	<u>111</u>	<u>8058</u>
<b>SURPLUS/(DEFICIT) FOR YEAR</b>	<u>5982</u>	<u>(7442)</u>

### BALANCE SHEET AS AT 31 MARCH 2008

	£		£
<b>RESERVES</b>			
Brought forward	1084	Cash at Bank	7066
Surplus for year	<u>5982</u>		<u>-</u>
	<u>7066</u>		<u>7066</u>

# SUTHERLAND PARTNERSHIP

## NEW FUTURES (INCLUDING WORKING FOR FAMILIES)

### INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2008

	Unrestricted	Restricted*	Total 2008	2007
	£	£	£	£
<b>INCOME</b>				
Grants - Big Lottery Fund	-	67588	67588	-
- H I E	10000	-	10000	28000
- Highland Opportunity	42423	-	42423	40616
Interest received	-	473	473	237
Other	<u>250</u>	<u>-</u>	<u>250</u>	<u>812</u>
	52673	68061	120734	69665
<b>EXPENDITURE</b>				
Staff costs	27262	41640	68902	57569
Administration	3164	3678	6842	8352
Client costs	5758	6559	12317	5266
Driving lessons	5125	-	5125	3064
Other	<u>-</u>	<u>2923</u>	<u>2923</u>	<u>1749</u>
	<u>41309</u>	<u>54800</u>	<u>96109</u>	<u>76000</u>
<b>SURPLUS/(DEFICIT) FOR YEAR</b>	<u>11364</u>	<u>13261</u>	<u>24625</u>	<u>(6335)</u>

\* Most funds provided to Sutherland Partnership are restricted by funders in the uses to which they may be put. In these accounts, however, the word "Restricted" is used solely with reference to funds provided by the Big Lottery Fund, and in response to Big Lottery Fund requirements.

### BALANCE SHEET AS AT 31 MARCH 2008

	£		£
<b>RESERVES</b>			
Brought forward	11551	Cash at Bank	45690
Deficit for year	24625	Debtors	486
	<u>      </u>	Sundry creditors	<u>(10000)</u>
	<u>36176</u>		<u>36176</u>

# SUTHERLAND PARTNERSHIP

## S I P PROJECTS

### INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2008

	2008	2007
	£	£
<b>INCOME</b>		
Bank Interest received	<u>6</u>	<u>164</u>
	6	164
 <b>EXPENDITURE</b>		
Transfer to Community Transport account	6022	-
Prior year creditor written back	(4500)	-
Direct project costs	-	6000
Administration	<u>-</u>	<u>100</u>
	<u>1522</u>	<u>6100</u>
 <b>DEFICIT FOR YEAR</b>	<u>(1516)</u>	<u>(5936)</u>

### BALANCE SHEET AS AT 31 MARCH 2008

	£		£
<b>RESERVES</b>			
Brought forward	1516	Cash in Bank	0
Deficit for year	<u>(1516)</u>	Sundry creditors	<u>0</u>
	<u>0</u>		<u>0</u>

# SUTHERLAND PARTNERSHIP

## OTHER PROJECTS

### INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2008

	2008	2007
	£	£
<b>INCOME</b>		
Grants received - Highland Council	-	2000
- CASE	1847	-
- Other	4000	9257
Other	3959	955
Bank interest received	<u>970</u>	<u>458</u>
	10776	12670
<b>EXPENDITURE</b>		
Staff Costs	0	0
Direct project costs	20864	14346
Administration	<u>729</u>	<u>263</u>
	<u>21593</u>	<u>14609</u>
<b>(DEFICIT) FOR YEAR</b>	<u>(10817)</u>	<u>(1939)</u>

### BALANCE SHEET AS AT 31 MARCH 2008

	£		£
<b>RESERVES</b>			
Brought forward	29439	Cash at Bank	18622
Deficit for year	<u>(10817)</u>		<u>————</u>
	<u>18622</u>		<u>18622</u>

# SUTHERLAND PARTNERSHIP

## GEPARK

### INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2008

	2008	2007
	£	£
<b>INCOME</b>		
Highland Council	-	17350
Leader +	6645	8209
CASE	4706	5781
Geopark launch	-	222
Bank interest received	<u>880</u>	<u>992</u>
	<u>12231</u>	<u>32554</u>
Geopark projects -		
- Highland Council	20000	10000
- CASE	13291	-
- S N H	<u>7500</u>	<u>10000</u>
	<u>40791</u>	<u>20000</u>
Geopark EGN Conference 2007 – (per attached)	<u>125575</u>	<u>-</u>
	178597	52554
<b>EXPENDITURE</b>		
Geopark Officer -		
Staff Costs	11012	14275
Administration Costs	42488	3794
Launch Costs	2113	492
Other	<u>778</u>	<u>1346</u>
	<u>56391</u>	<u>19907</u>
Geopark Projects -		
Tourism promotion	22251	6643
Information	10534	8081
Community engagement	130	2497
Business support	<u>7604</u>	<u>-</u>
	40519	17221
Geopark Conference 2007 – (per attached)	<u>106867</u>	<u>1646</u>
<b>(DEFICIT)/SURPLUS FOR YEAR</b>	<u>(25180)</u>	<u>13780</u>

### BALANCE SHEET AS AT 31 MARCH 2008

	£		£
<b>RESERVES</b>		<b>CURRENT ASSETS</b>	
Brought forward	38263	Debtors	18456
Deficit for year	(25180)	Cash at bank	30495
	<u>      </u>	Sundry creditors	<u>(35868)</u>
	<u>13083</u>		<u>13083</u>

# SUTHERLAND PARTNERSHIP

## GEOPARK

### EGN CONFERENCE 2007

#### INCOME & EXPENDITURE FOR THE YEAR ENDED 31 MARCH 2008

	£
<b>INCOME</b>	
CASE	20000
S N H	20000
Crofters Commission	10000
H Y O C	20000
T H C	5000
Contribution from Geopark Projects	30000
Delegates' fees	20427
Bank interest received	<u>148</u>
	<u>125575</u>
<b>EXPENDITURE</b>	
Catering	40865
Conference organiser	20000
Accommodation	13344
Coach hire/transport	12481
Event insurance	1150
Entertainment	2370
Marquee & venue hire	8681
Stationery/office costs	1812
Presentation support	1164
Marketing	453
I T	1763
P A system for marquee	<u>2784</u>
	<u>106867</u>